

Agreement Between
First Step of Sarasota, Inc.
A Comprehensive Center for Alcohol and Drug Rehabilitation
and
The School Board of Sarasota County, Florida, through the
Sarasota County Technical Institute

The purpose of this Agreement is to bring quality educational services to the offender clientele of First Step of Sarasota, Inc. (First Step). First Step and The School Board of Sarasota County, Florida (School Board), agree to the following cooperative guidelines:

The School Board will provide:

- 1) An appropriate educational program for First Step program students without a high school diploma or GED.
- 2) Qualified instructional personnel as needed for program operations.
- 3) Adequate support services for program operations.
- 4) Administration and supervision of educational programs and staff provided through Sarasota County Technical Institute (SCTI).
- 5) Appropriate educational materials and supplies as needed for program operation.
- 6) Promotion of the program.

First Step will provide:

- 1) Appropriate classrooms to accommodate students from the various First Step programs served by the School Board.
- 2) Payment of all utilities and maintenance for the aforementioned space.
- 3) Access for assigned staff to a telephone for educational program purposes.
- 4) Access to students at mutually agreed upon times during appropriate day and evening hours for the operation of the program.
- 5) A liaison to coordinate First Step's staff and clients in its relationship with SCTI staff.

SCTI staff will comply with the policies of First Step in matters relating to security, and with the Health Insurance Portability and Accountability Act (HIPAA), and by confidentiality rules (42 CFR part 2). SCTI staff will cooperate with First Step staff and will communicate through the person designated by First Step.

Neither party will discriminate against any person, staff or student because of race, religion, age, sex, disability or national origin.

Any changes to this Agreement must be in writing and signed by both parties. Either party may terminate the Agreement, without cause, by giving thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

FIRST STEP OF SARASOTA, INC.

THE SCHOOL BOARD OF
SARASOTA COUNTY, FLORIDA
through the
Sarasota County Technical Institute

By: David J. Beesley, MPH
President/CEO

By: Caroline G. Zucker, Chair

Date

Date

Approved for Legal Content
May 14, 2009, by Matthews, Eastmoore,
Hardy, Crauwels & Garcia, Attorneys for
The School Board of Sarasota County, Florida
Signed: _____ASH_____